

**By the end of the 2027–28 school year, the Office of Finance will have increased education and engagement in the budget process at the district and school levels.**

Activities and Milestones	23-24	24-25	25-26	26-27	27-28
School and department leaders will hold meetings about the budget with their stakeholders (e.g., schools meet with families, departments meet with staff) at least three times a year.	X	X	X	X	X
Budget engagement opportunities will be accessible to all audiences in multiple formats (e.g., tailored to audience interests).		X	X		
Educate staff and stakeholders regarding key components of budget allocations (e.g., per-pupil allocation, grants, staffing).	X	X	X	X	X

Activities and Milestones	Strategic Planning 2023-2024											
	July	August	September	October	November	December	January	February	March	April	May	June
Meet (finance/communications teams) to identify platforms for focused marketing to staff and community, including online presentations on the budget (e.g., video).	X	X	X	X	X	X	X	X	X	X	X	X
Hold focus groups/surveys to learn what the community wants to know about the budget.			X	X	X	X	X	X	X	X	X	X
Reach out to the Department of College and Career Readiness to determine which MPS courses teach finance to engage students in the district/school budget process.	X											
Create a team to review curriculum and determine opportunities to integrate information/opportunities about the school/district budgeting process into the curriculum.				X	X	X	X	X	X			
Use the procurement process to identify a provider for an interactive budget visualization and manipulation system.				X								
Determine how best to parse the budget into workable summary-level information for the interactive budget visualization and manipulation system, including input of district leaders.						X	X	X				
Plan how budget information will flow to the interactive budget visualization system on an annual basis.							X					X

	Strategic Planning 2023-2024											
Activities and Milestones	July	August	September	October	November	December	January	February	March	April	May	June
Prepare prototype of broad levers for display and manipulation.							X	X				
Populate actual data for display.							X	X	X			
Test visualization system for accuracy, limitations, etc.								X	X			
<del>Visualization system released for limited usage.</del>												
<del>Collect and analyze usage data, user feedback, and make recommendations for improvement for 2024-25.</del>												
School and department leaders meet with their staff and/or community partners before the spring budget deadline in <b>February</b> .					X	X	X	X				
A budget debrief meeting occurs after the budget process between school and department leaders and staff.											X	X
Meet quarterly to review data and adjust the plan based on progress and data.				X			X		X			X