

By the end of the 2027–28 school year, the Office of Finance will increase education and engagement in the budget process at the district and school levels.

Activities and Milestones	23–24	24–25	25–26	26–27	27–28
School and department leaders hold meetings about the budget with their stakeholders (e.g., schools meet with families, departments meet with staff) at least three times a year.	X	X	X	X	X
Budget engagement opportunities are accessible to all audiences in multiple formats (e.g., tailored to audience interests).		X	X		
Educate staff and stakeholders regarding key components of budget allocations (e.g., per-pupil allocation, grants, staffing).	X	X	X	X	X

Activities and Milestones	Strategic Planning 2023–2024											
	July	August	September	October	November	December	January	February	March	April	May	June
Meet (finance/communications teams) to identify platforms for focused marketing to staff and community, including online presentations on the budget (e.g., video).	X	X	X	X	X	X	X	X	X	X	X	
Hold focus groups/surveys to learn what the community wants to know about the budget.			X	X	X	X	X	X	X	X		
Reach out to the Department of College and Career Readiness to determine which MPS courses teach finance to engage students in the district/school budget process.	X											
Create a team to review curriculum and determine opportunities to integrate information/opportunities about the school/district budgeting process into the curriculum.				X	X	X	X	X	X			
Use the procurement process to identify a provider for an interactive budget visualization and manipulation system.				X								
Determine how best to parse the budget into workable summary-level information for the interactive budget visualization and manipulation system, including input of district leaders.						X	X	X				
Plan how budget information will flow to the interactive budget visualization system on an annual basis.							X					

	Strategic Planning 2023–2024											
Activities and Milestones	July	August	September	October	November	December	January	February	March	April	May	June
Prepare prototype of broad levers for display and manipulation.							X	X				
Populate actual data for display.							X	X	X			
Test visualization system for accuracy, limitations, etc.								X	X	X		
Visualization system released for limited usage.											X	
Collect and analyze usage data and user feedback, and make recommendations for improvement for 2024–25.											X	X
School and department leaders should meet with their staff and/or community partners before the spring budget deadline in February .					X	X	X	X				
A budget debrief meeting should occur after the budget process between school and department leaders and staff.											X	X
Meet quarterly to review data and adjust the plan based on progress and data.				X			X		X			X