

Quarterly Review and Updates to Plan: Rightsizing Facilities Upgrades and Timelines

S	STUDY: To be completed quarterly and at end of school year (activities for July through September)	
Summarize Data to Date	<p>We created a cross-departmental/district committee for review of the long-range facilities master plan objectives and focus so that we are able to develop the request for proposal. The committee includes ten individuals with representation that includes principals from the elementary, middle, and high schools; finance team members; the Milwaukee Teachers' Education Association (MTEA); Administrators and Supervisors Council (ASC); and facilities and maintenance services team members.</p> <p>The Space Utilization Study tool has been completed and is in user acceptance mode. The tool easily provides information on facility usage, size, and quantitative information such as parking, enrollment, etc. Currently the tool is being utilized and tested. We presented it to the superintendent and chiefs. We also discussed next steps, including rollout, accessibility of the tool to MPS staff, and presentations to the Milwaukee Board of School Directors.</p> <p>We met with the Office of Finance to review how school buildings budget for maintenance and care of their facilities. We reviewed various ideas related to centralizing management of the education building maintenance budget. A proposal was developed to eliminate education building maintenance from school budgets that would relieve the principal of this task and centralize the education building maintenance budget for better fiscal management and efficiencies. The proposal will be reviewed by the administration. Additionally, the recommendation includes that school budgets contain funds for painting, cabinet repair, refinishing floors, and other routine maintenance. This action step needs to be extended to continue the work through February 2024.</p>	
Color Coding	<p>On your action plan, color code the steps that you planned for this past quarter: (3)</p> <p>Green – Action step completed (2)</p> <p>Yellow – Action step in progress (1)</p> <p>Red – Action step was not started as planned (0)</p>	
<p align="center">Analyze how this data gives evidence to your progress on the plan (refer to the measures you listed).</p> <p>The Space Utilization Study has been completed and demonstrated to the superintendent and chiefs.</p> <p>This team has identified the committee members for the long-range facilities master plan and will continue meeting.</p> <p>We began discussions related to education building maintenance and how schools budget funds for building maintenance. Discussion will be ongoing through the budget process in February 2024.</p>	<p align="center">Analyze the data that gives evidence to lack of progress toward the plan (refer to the measures you listed).</p> <p>At this time, our data does not indicate any lack of progress.</p>	

A	ACT: Revise or continue with implementation based on data analysis
What will you change about your plan for the next quarter?	
An additional action step has been added to include the work of the long-range facilities master plan committee through March 2024.	