

| By the end of the 2027-28 school year, the Office of Finance will increase education and engagement in the budget process at | | | | | |
|---|-------|-------|-------|-------|-------|
| Activities and Milestones | 23-24 | 24-25 | 25-26 | 26-27 | 27-28 |
| School and department leaders hold meetings about the budget with their stakeholders (e.g., schools meet with families, departments meet with staff) at least three times a year. | X | X | X | X | X |
| Budget engagement opportunities are accessible to all audiences in multiple formats (e.g., tailored to audience interests). | | X | X | | |
| Educate staff and stakeholders regarding key components of budget allocations (e.g., per pupil allocation, grants, staffing). | X | X | X | X | X |

| Activities and Milestones | Strategic Planning 2023-2024 | | | | | | | | | | | |
|---|------------------------------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|
| | July | August | September | October | November | December | January | February | March | April | May | June |
| Meet (finance/communications teams) to identify platforms for focused marketing to staff and community, including online presentations on the budget (e.g., video). | X | X | X | X | X | X | | | | | | |
| Hold focus groups/surveys to learn what the community wants to know about the budget. | | | X | X | X | X | | | | | | |
| Reach out to the College and Career Readiness Department to determine which MPS courses teach finance to engage students in the district/school budget process. | X | | | | | | | | | | | |
| Create a team to review curriculum and determine opportunities to integrate information/opportunities about the school/district budgeting process into curriculum. | | | | X | X | | | | | | | |
| Use the procurement process to identify a provider for an interactive budget visualization and manipulation system. | | | | X | | | | | | | | |
| Determine how best to parse the budget into workable summary level information for the interactive budget visualization and manipulation system, including input of district leaders. | | | | | | X | X | | | | | |
| Plan how budget information will flow to the interactive budget visualization system on an annual basis. | | | | | | | X | | | | | |

| Strategic Planning 2023-2024 | | | | | | | | | | | | |
|--|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|
| Activities and Milestones | July | August | September | October | November | December | January | February | March | April | May | June |
| Prepare prototype of broad levers for display and manipulation. | | | | | | | X | X | | | | |
| Populate actual data for display. | | | | | | | X | X | X | | | |
| Test visualization system for accuracy, limitations, etc. | | | | | | | | X | X | X | | |
| Visualization system released for limited usage. | | | | | | | | | | | X | |
| Collect and analyze usage data, user feedback, and make recommendations for improvement for 2024-25. | | | | | | | | | | | X | X |
| School and department leaders should meet with their staff and/or community partners before the spring budget deadline in January. | | | | | X | X | | | | | | |
| A budget debrief meeting should occur after the budget process between school and department leaders and staff. | | | | | | | | | | | X | X |
| Meet quarterly to review data and adjust the plan based on progress and data. | | | | X | | | X | | X | | | X |