



PROFESSIONAL OPPORTUNITY

DEPARTMENT OF HUMAN RESOURCES

5225 W. VLIET ST.

P.O. BOX 2181

MILWAUKEE, WI 53201-2181

Applications are available at your school. The deadline for applying for this position is the **end of the school day on Insert date.**

LITERACY COACH

The literacy coach will have the primary responsibility for assisting classroom teachers in implementing the balanced literacy approach to reading instruction. The literacy coach will work with students and teachers directly in the classroom modeling effective reading instruction. The literacy coach will also be responsible for coordinating and/or providing the staff development necessary to build the capacity of all teachers to improve teaching and learning.

Duties and Responsibilities:

- Providing demonstration teaching, classroom modeling, and collaborative teaching.
- Delivering professional development including facilitating study and/or action research groups.
- Conferencing with staff with regard to goal setting, observation, and reflective feedback.
- Developing strategic planning around student data.
- Serving on the school learning team
- Maintaining an ongoing weekly summary report.
- Attending required weekly training sessions during the school year and at summer training sessions.

Qualifications and Skills:

- Three years of successful teaching experience.
- Valid teaching license
- Demonstrates proficiency in all areas of instruction relating to the balanced literacy initiative including reading, writing, speaking, listening, deep thinking, and research.
- Experience with demonstration teaching and ability to model effective teaching strategies in the classroom.
- Ability to infuse literacy instruction across the curriculum.
- Demonstrated knowledge and skill in working with diverse learners.
- Possesses multicultural perspective on teaching and learning.
- Experience with presenting to school staff on a regular basis.
- Successful experience with team teaching or prior experience working collaboratively with colleagues.
- Capability of embedding professional development within the course of the school day.
- Ability to utilize a range of resources including, but not limited to, books, technology, community resources, colleagues, and institutions of higher learning.
- Capability of utilizing data to address areas of concern or change with regard to balanced literacy.
- Familiarity with many types of literacy assessment.
- Knowledgeable about various ways to conduct action research or study groups.
- Ability to use technology resources for instruction and professional development.

**QUALITY EDUCATION BEGINS WITH QUALITY PERSONNEL
MILWAUKEE PUBLIC SCHOOLS IS AN EQUAL OPPORTUNITY EMPLOYER**