

COORD III - SCHOOL PERFORMANCE

Job Summary

Uses dynamic, supportive strategies to engage staff throughout the district to embrace the continuous improvement process. Brings data to life and advocates for the systematic and meaningful use of data to improve achievement for all students. Supports a subset of schools within a region defined by the current Every Student Succeeds identification categories. Facilitates continuous improvement through planned change in instructional methods and strategies based on data and provides technical assistance in the creation and implementation of the School Improvement Plan (SIP) aligned to the District Improvement Plan (DIP).

Salary Range:

Qualifications

- Valid Wisconsin Director of Instruction license (10), Administrators license (51), and/or Reading license (5017) or the ability to obtain within two (2) years. (Master's Degree)
- TeachScape certified or ability to obtain in one (1) year
- Minimum of five (5) years of exemplary/satisfactory experience as a fully certified principal, teacher, SST, guidance counselor, social worker or psychologist
- Excellent written and verbal communication skills, including the ability to facilitate effective, professional presentations and meetings
- Proficient in the use of computer applications, such as: Data Warehouse, WISEdash, Infinite Campus, Microsoft Excel, Word, PowerPoint, Office 365, Smartsheets, etc.
- Demonstrated experience of coaching and mentoring skills

Responsibilities

- Engages principals and learning teams in continuous improvement.
- Supports the creation and implementation of school improvement plans (SIP), housed in Smartsheets, that include action steps and tasks related to identified areas of need.
- Provides assistance in the systematic use of data in root cause analysis to improve instruction.
- Monitors and supports the fidelity of information of academic interventions.
- Delivers dynamic professional development and consultation of teachers, and principals to better understand a wide range of data, from sources such as WISEdash, Data Warehouse and Infinite Campus.
- Collaborates with school and district leaders in implementing systems and structures to meet student needs.
- Plans, promotes and provides workshops, drop-in supports, publications, website and social media.
- Manages time priorities, records and required paperwork while meeting deadlines.

- Attend required staff and district meetings
- Collaborates with professionals in other offices.
- Supports the Superintendent's Five Priorities for Success.
- Perform other duties as assigned.