



# MILWAUKEE PUBLIC SCHOOLS

## MPS GPS: GUIDED PROBLEM SOLVING WORKPLACE CONFLICT RESOLUTION PROCESS

### AGREEMENT TO PARTICIPATE

Names of the parties participating in GPS:

1. \_\_\_\_\_

2. \_\_\_\_\_

With the help of GPS Guide (name) \_\_\_\_\_

We agree to participate to a non-binding problem resolution process with the assistance of the named Guide. We agree that:

1. We have received an outline of the Guide's responsibilities and role in this process.
2. We understand and agree that this is a voluntary process that can be ended at any time that either of us asks for it to end. We understand the Guide can also end this session at any time if the Guide does not believe that continuing the process will be helpful in reaching a resolution.
3. We understand and agree that the only people participating in this process will be the two of us and the Guide.
4. We understand and agree that this meeting may be conducted with all of us in the room, and that either we or the Guide may ask for separate meetings with us individually.
5. We understand that if we reach a resolution to our issues, we will each sign a mutually agreeable statement about our solution.
6. We understand and agree that if we reach an agreement, the Guide will file it with the Employee Rights Administration Department. We intend to implement the terms of the agreement we reach, but we understand that the agreement is not legally binding. If we do not reach an agreement, the Guide will report that outcome to the Employee Rights Administration Department.
7. We understand and agree that this process is designed to protect confidentiality. We know that we can take written notes during the session, and that the Guide will request those notes at the end of the session. We agree that we will not take any documents, notes, records, or audio or visual recordings out of the room when the session ends, and we authorize the Guide to destroy them. This includes any notes the Guide may have taken.
8. We understand and agree that if we are unable to reach an agreement, the Guide cannot be forced to participate in future proceedings between us. We will not attempt to compel the Guide to disclose any information shared during joint or private sessions.
9. We understand and agree that our discussions in joint or private sessions are part of settlement negotiations.
10. We acknowledge that we will receive a MPS Post-GPS Participant Form. We understand that the information on this form is helpful to MPS in maintaining the high quality of the GPS services and is helpful in providing feedback to our GPS Guide.

Participant 1 Signature: \_\_\_\_\_ Email: \_\_\_\_\_

Participant 2 Signature: \_\_\_\_\_ Email: \_\_\_\_\_

Date signed: \_\_\_\_\_