



**MILWAUKEE
PUBLIC SCHOOLS**

Non-Instrumentality Charter School Summer School Intent

INTENT DUE BY January 31st

Non-instrumentality charter schools authorized by Milwaukee Public Schools (MPS) may provide summer school opportunities to students in one of the following ways:

- (a) Provide an allowable summer school that is reimbursed on a per pupil basis
- (b) Allocate Title I funding to support direct costs of providing summer school in the core academic areas
- (c) Recommend students to attend a Milwaukee Public School summer program

Charter schools may be eligible for reimbursement on a per pupil basis for providing allowable summer school academic instruction to their students. Schools will receive a per pupil payment for eligible approved services. A participating charter school may receive a per pupil payment for eligible pupils that attend summer school if the following are satisfied:

1. The charter school submitted this intent form by the due date
2. The charter school submitted a qualified Summer School Application by the due date
3. The following amounts of instructional minutes were planned and provided during summer school:
 - The charter school offers no fewer than 19 days of instruction during the summer and each summer day of instruction offered by the charter school is comprised of no fewer than 270 minutes of instruction; or
 - The charter school provides at least 5,130 minutes of instruction (# of hours per day and # of days to be approved as part of the intent form).
4. Each pupil for whom the charter school seeks payment has no fewer than 15 days of summer school membership at the charter school.
5. A complete summer school report is submitted
6. Instruction was provided by a licensed teacher

If your school is considering seeking per pupil reimbursement for eligible summer school instruction, the following information must be provided to the Milwaukee Public Schools Department of Contracted Services by the specified dates:

- January 31st: Intent to Offer Summer School Form
- February 15th: Summer School Application with grade levels, course lists and description, potential field trips, along with dates and times of the summer program
- May 15th: Listing of licensed summer school teachers with the corresponding courses they will teach
- September 1st: Summer school report

Additional information is available via the Summer School Bulletin.

Please feel free to contact Bridget Schock, Director, at 414-475-8140 or email schockbx@milwaukee.k12.wi.us if you have questions concerning this letter.

If your charter school is interested in offering summer school instruction for the summer of current school year, please return this form by **January 31st** to the Department of Contracted School Services.

School Name:			
Charter School Administrator:			
Phone Number:		Email Address:	
Number of Students:		Proposed Dates of Summer School:	
Meal Services Provided (yes/no):		Transportation Provided (yes/no):	