



MILWAUKEE
PUBLIC SCHOOLS

Partnership School Contract Renewal Procedures (AR)

Milwaukee Public Schools
Office of School Administration
Department of Contracted School Services
5225 W Vliet Street
Milwaukee, WI 53208
414-475-8140
587@milwaukee.k12.wi.us

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OVERVIEW AND BACKGROUND

The Department of Contracted School Services is responsible for the ongoing oversight, performance evaluation, and compliance monitoring of partnership schools.

The partnership renewal process is an important opportunity for schools to demonstrate success and accountability to the terms of the contract, and an opportunity to describe new initiatives that will generate positive student outcomes.

MPS follows the principles and standards for contracting based on a review and evaluation of a school's performance in three broad areas: **Academic , Financial, and Organizational Performance**.

SCHOOL PERFORMANCE AND RENEWAL COMPONENTS

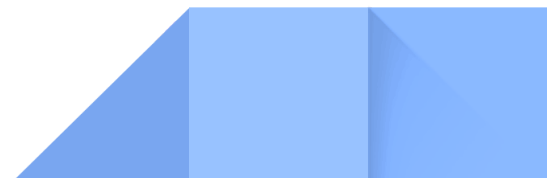
During the partnership school renewal process, information and data from the following components are used in the renewal decision-making process:

- Partnership School Performance Summary
 - **Academic Performance** – *Measures the academic performance of a school utilizing measures such as growth, proficiency, post-secondary readiness, and mission-specific goals.*
 - **Financial Performance** – *Measures the financial health and viability of schools through near-term and long-term indicators and financial management indicators.*
 - **Organizational Performance** – *Provides performance and compliance targets for the legal and contractual obligations that schools must meet, such as governance, staffing and special education requirements.*
- Application for Renewal
- School Site Visit, Presentation, and Focus Groups (Student, Staff and Parent)

PERFORMANCE RATINGS

Each of the three performance areas as well as each of the individual performance standards will be given a rating of either:

- **Meets Standard** - *This rating sets the expectation for partnership school performance in all measures in all frameworks. Schools earning this rating on a particular measure are performing well in that area.*
- **Does Not Meet Standard** - *Schools are performing below the authorizer's expectations, and the school is subject to further analysis, closer monitoring, and possibly intervention*



RENEWAL RECOMMENDATIONS

Overall school performance ratings and renewal recommendation will be made via collaboration and consensus on the above named components. Following a review and analysis of this information, the Team will recommend one of the following renewal terms and a renewed contract will be drafted and presented to the Student Achievement and School Innovation (SASI) committee meeting.

CONTRACT RENEWAL CRITERIA	
Renewal Terms	CRITERIA
<p>Full-term Renewal Term of three years</p>	<p>To be eligible, schools must be in the last year of the contract term and have achieved the following:</p> <ul style="list-style-type: none"> There is a strong and compelling record of evidence that the school met the performance standards in the areas of Academic Performance, Financial Performance, and Organizational Performance. <p><u>Guidelines for Recommending Three-Year Renewal:</u></p> <ul style="list-style-type: none"> The Team determines that a school primarily merits <i>Met the Standard</i> ratings in the performance areas. A school that receives mixed ratings may be recommended for a full three-year renewal term if sufficient additional evidence obtained from the school's Application for Renewal and School Site Visit make this a credible recommendation.
<p>Non-Renewal / Revocation</p>	<p>To be considered for non-renewal or revocation, the school does not apply for renewal or the school's academic, financial, and/or organizational performance results do not meet the standards and are deemed unsatisfactory. This would result in a recommendation for non-renewal/revocation.</p> <p><u>Guidelines for Recommending Non-Renewal / Revocation:</u></p> <ul style="list-style-type: none"> School receives a <i>Did Not Meet the Standard</i> in all three areas of performance. A school that receives mixed ratings may be recommended for non-renewal/ renovation if evidence obtained from the school's Performance Summary, Application for Renewal, and School Site Visit make this a credible recommendation.

RENEWAL RECOMMENDATION PROCESS AND APPROXIMATE TIMELINE

Component	Timeline (Approximate)	Description
Partnership School Renewal Procedures Provided to Schools	August	Partnership schools in the last year of the contract term receive the partnership school renewal procedures and timeline to submit the required information.
Partnership School Leader Orientation	August	Partnership School Leaders are invited to attend a mandatory information session regarding the partnership school renewal process.
Applicant Contact Person	September	Partnership Schools establish who the primary contact will be throughout the process.

Letter of Intent	September	Partnership Schools submit a letter of intent to engage in the partnership renewal process. <i>See the section for instructions on submitting a Letter of Intent.</i>
Partnership School Application for Renewal	October	Partnership schools seeking contract renewal submit an application for contract renewal in October. <i>See the section for instructions on submitting a Partnership School Application for Renewal.</i>
Preliminary Partnership School Performance Summary	October	The Department of Contracted School Services, in collaboration with MPS Departments, completes a Preliminary Partnership School Performance Summary for each partnership school that is in the last year of the contract term. <i>See the Partnership School Performance Summary for information about performance standards.</i>
Schools receive Preliminary Partnership School Performance Summary	October / November	Partnership schools receive the Preliminary Partnership School Performance Summary. Partnership Schools are expected to respond to each unmet performance measure. <i>See sample Preliminary Performance Summary.</i>
Student Demographic Snapshot	October / November	Partnership Schools receive the Demographic Snapshot. Partnership Schools are expected to complete the School Profile and Enrollment Information sections. <i>See sample Demographic Snapshot.</i>
Partnership School Contract Review Team Session	November	<p>The MPS Partnership School Contract Review Team convenes. This will be an orientation session for team members on the performance evaluation and contract renewal process. At this session, team members will be provided with the Initial Partnership School Performance Summary and completed Application for Renewal for the schools seeking contract renewal. School performance data will be presented and discussed.</p> <p>Partnership School Contract Review Team consists of representatives from the community and Administration.</p>
Partnership School Contract Review Team - <i>Individual Reviews</i>	November - December	<p><i>Individual Reviews:</i> Beginning in November, each MPS Partnership School Contract Review Team member individually reviews the Initial Partnership School Performance Summary and completed Application for Renewal for the schools seeking contract renewal. Team members are asked to complete the following prior to the school site visits and team discussion:</p> <ul style="list-style-type: none"> • Overall performance ratings for the individual performance measures and the section ratings on

		<p>the School Performance Summary</p> <ul style="list-style-type: none"> • Examples of strengths and weaknesses to support the ratings • Comments/feedback regarding the Application for Renewal • Comments/questions in preparation for school site visits
Partnership Schools Prepare for Site Visit	November - December	<p>Partnership schools prepare for a school site visit by the MPS Partnership School Contract Review Team.</p> <ul style="list-style-type: none"> • During the site visit, schools have the opportunity to present information included in their Application for Renewal – focusing on Academic, Financial, and Organizational Performance Standards. • Schools may also present supplementary information or, if applicable, address any issues / concerns raised. • In addition to the school leader, schools should plan to involve representatives of the school governing body, students, parents, and teachers. • Schools should have available samples of student work, be prepared to have Review Team members visit classrooms and arrange for a student, parent and staff focus groups.
School Site Visits by MPS Partnership School Contract Review Team	November - February	<p>Beginning in November, a full-day school site visit will be scheduled for each partnership school seeking contract renewal. See <i>sample Site Visit Agenda</i>. The school site visit will be structured as follows:</p> <ul style="list-style-type: none"> • MPS Partnership School Contract Review Team meets to discuss the Partnership School Performance Summary and completed Application for Renewal and additional data. • Partnership school presentation on information included in its Application for Renewal – focusing on Academic, Financial, and Organizational Performance Standards. Schools may also provide supplementary information or, if applicable, address any issues / concerns raised. • Review team members visit classrooms, view samples of student work and participate in student, parent and staff focus groups. • <i>Team Reviews and Recommendations:</i> MPS Partnership School Contract Review Team meets to review and discuss information from the Initial Partnership School Performance Summary, individual team member reviews, completed Application for Renewal, and the school site visit. Overall school performance ratings and renewal recommendation will be made via collaboration and consensus.

		<ul style="list-style-type: none"> The Department of Contracted School Services meets with school leader to present finalized school performance ratings and renewal recommendation.
Recommendations and Board Item Prepared	February - March	The Department of Contracted School Services submits recommendations to the Superintendent of Schools and prepares the recommendation for submission to the Milwaukee Board of School Directors for action. <i>See sample Contract Review Team Recommendation Form.</i>
Recommendations to and Action by the Milwaukee Board of School Directors	March	Recommendations, along with a renewed contract, are submitted to the Milwaukee Board of School Directors' Committee on Student Achievement and School Innovation (SASI) for consideration at its meeting in March. There is an opportunity for public comment at the School Board's SASI Committee meeting. The Committee's recommendation and renewed contract are submitted to the full Board for final action.

*Please note that the timeline is subject to change

PARTNERSHIP SCHOOL RENEWAL LEADERS ORIENTATION

Attend the Partnership School Renewal Leaders Orientation on **August 4, 2023**. This meeting will be held in person at Central Services and the School Leader will be provided all of the necessary information on the Contract Renewal Process for the 2023-24 school year.

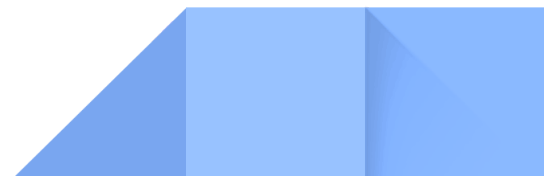
PARTNERSHIP SCHOOL APPLICANT CONTACT PERSON

Email the name of the school's single point of contact for the renewal application to Lisa Haar at haarlx@milwaukee.k12.wi.us by **September 15, 2023**. Include the name of the primary contact, an email address and the best phone number for the primary contact.

PARTNERSHIP SCHOOL RENEWAL LETTER OF INTENT

Indicate your school's intent to engage in the partnership renewal process. If the school chooses to engage in the process, submit the letter of intent to Lisa Haar at haarlx@milwaukee.k12.wi.us by **September 15, 2023**. On school letterhead, include the following information:

- Date
- Intent to renew with rationale
- Renewal contact person
- School Leader signature
- School Governing Body President signature



If the school chooses not to engage in the process, provide a statement regarding reason(s) for non-renewal on school letterhead which includes the School Governing Body agenda and list of participants involved in the decision-making process. Return all items along with this letter of intent to Lisa Haar at haarlx@milwaukee.k12.wi.us by **September 15, 2023**.

PARTNERSHIP SCHOOL APPLICATION FOR RENEWAL INSTRUCTIONS

In the last year of the contract term, partnership schools submit an application for contract renewal. In this application, partnership schools provide a clear, concise, and compelling rationale for contract renewal. It should demonstrate thorough evidence that the school has increased student achievement or has shown improvement and that it is financially and organizationally sound. The application should describe the school's strengths and successes and outline plans for continued success in the future.

The application should address the following elements. Responses should be descriptive, in narrative form, and provide examples for clarity. Responses should be written in the order listed below. Submit the completed application no later than **October 30, 2023** to Lisa Haar at haarlx@milwaukee.k12.wi.us.

Page Limit: The application should not exceed 15 pages.

Font and Type: A minimum of 12-point font should be used and, if possible, use Times New Roman font.

- I. Partnership Renewal Cover Sheet
- II. Response to Current Partnership School Performance
 - A. Academic Performance
 1. *Based on the current program description, provide an analysis of how the school has been faithful in implementing its educational program during the term of its contract.*
 2. *Explain how the school has met goals and measurable objectives during the term of this contract. Highlight growth in student achievement and provide evidence of how the school is making progress towards meeting its academic outcomes.*
 3. *Describe how the school provides intensive, individualized support to students who have fallen off track and face significant challenges to success. Explain how the school engages students in post-secondary readiness.*
 4. *Explain how the school has implemented the feedback from the previous partnership renewal process.*
 - B. Financial Performance
 1. *Explain how the school has met its financial performance standards. Describe how the school is financially sound.*
 - C. Organizational Performance
 1. *Illustrate how the school has a well-functioning organizational structure that includes the following:*
 - a) **Parental Involvement:** *How are parents engaged in the school community? Provide examples that extend beyond hosting events and involving parent voices. Include evidence that parents and students are satisfied with the school.*
 - b) **Staffing:** *Describe how the school attracts and retains staff to ensure highly qualified individuals are instructing students? What are some strengths and challenges around staffing? How are staff supported through professional growth?*
 - c) **Climate and Culture:** *What strategies are in place to support student attendance? How are families involved with attendance? What strategies are in place to support behavior and social emotional learning?*
 - d) **School Enrollment:** *What strategies are being used to recruit and retain students?*
 - e) **Community Partnerships:** *How have the community partnerships impacted student outcomes?*
 2. *Demonstrate that the school has an active and effective school governance structure. Provide examples and explain.*

III. Plans for Continued Success

A. Academic Performance

1. *Describe any proposed changes to strengthen the school's educational program for the term of the next partnership school contract, including but not limited to: academic performance and post-secondary readiness.*
2. *Provide the proposed enrollment numbers for the term of the next contract.*
3. *Outline the school's goals and measurable objectives for the term of the next partnership school contract and describe how the school intends to meet these goals.*

B. Financial Performance

1. *Explain the school's financial plans and forecast.*

C. Organizational Performance

1. *Illustrate plans for strengthening parental involvement, staffing, climate and culture, and community partnerships within the school.*
2. *Describe any changes to the school's governance structure.*

PARTNERSHIP SCHOOL PERFORMANCE SUMMARY

Review the data from the term of the contract and provide a response to any unmet measures in academic, financial, and organizational performance. For each "no" indicated, provide a response to plans on meeting that contract measure by the end of the school year.

Submit your completed form (**word document**) to Lisa Haar at haarlx@milwaukee.k12.wi.us by **October 30, 2023**.

PARTNERSHIP SCHOOL PERFORMANCE SUMMARY (SAMPLE)

Partnership School		Contract Term	
School Type		Year Established	
Grade Levels		Date	
Contract Max FTE		September Enrollment Count	
January Enrollment Count		Total Students Served	
Proposed Seats		Proposed Grades	

INTRODUCTION

The contract may be renewed for subsequent years, based upon MPS' assessment of the outcome of the contract review. MPS follows the principles and standards for contracting based on a review and evaluation of a school's performance in three broad areas: **Academic Performance**, **Financial Performance**, and **Organizational Performance**. The performance summary is one of the review and evaluation components used as the basis for partnership renewal recommendations.

PERFORMANCE RATINGS

Each of the three performance areas as well as each of the individual performance standards will be given a rating of either:

- **Meets Standard**
- **Does Not Meet Standard**

The overall rating for each section and the renewal recommendation is completed via collaboration and consensus by the MPS Review Team after the team's review of the School Performance Summary, Application for Renewal, school presentation and site visit.

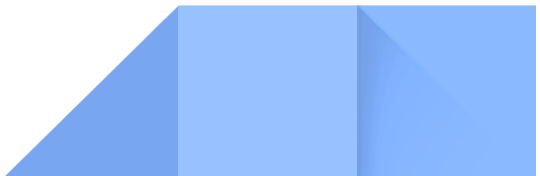
ACADEMIC PERFORMANCE STANDARDS		
a	Alternate Accountability	The school must show improvement or maintain satisfactory status on the Alternate Accountability Performance Measures.
b	Reading Improvement	Contractor shall administer the universal screener to all student with at minimum a 70% participation rate for students in grades 9-11 at least two times a year administered (fall, winter, spring cycles) and at least 50% of those pupils shall improve their percentile rank on the universal screener from the first assessment to the last assessment in reading by at least two percentiles.
c	Math Improvement	Contractor shall administer the universal screener to all student with at minimum a 70% participation rate for students in grades 9-11 at least two times a year administered (fall, winter, spring cycles) and at least 50% of those pupils shall improve their percentile rank on the universal screener from the first assessment to the last assessment in mathematics by at least two percentiles.
d	6-year Graduation Rate	The school shall achieve a 6-year graduation rate equal to or greater than the district's.
e	Remained Enrolled	At least 70% of the pupils will have remained enrolled in school until the end of the school year.
f	Earned Credits	At least 70% of the pupils in grades 9-12 shall have earned at least 4.5 school units at the end of two semesters, 2.25 units at the end of one semester, or 1.5 units at the end of one trimester.
g	Middle School Passing Grades	At least 70% of the pupils in grades 5-8 shall have received a passing grade in at least four of the core academic courses of English, math, reading, science, and social studies.
h	Daily Attendance	Achieve an average daily pupil attendance rate for pupils of at least 70%.
i	Suspension Rate	School's overall suspension rate shall be equal to or less than the district's average for equivalent grade bands.
j	Registered Senior Graduation	At least 70% of students, who are enrolled with senior credits on the third Friday in September, will graduate.
k	Improved Attendance	At least 70% of students registered for at least 40 days will demonstrate improved attendance compared to their previous school. The student's prior school is defined as the last school they were registered at for 40 or more days.
l	Improved Credits	At least 70% of students registered for at least 40 days will demonstrate an increase in credits earned compared to their previous school. The student's prior school is defined as the last school they were registered at for 40 or more days.

m	Math and Reading Growth	Contractor shall annually exhibit that at least 70% of all pupils have demonstrated a gain in both reading and math (by growth in grade level equivalency) as measured by appropriate standardized tests for the duration of the pupil's enrollment in the Program.
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STANDARD		YEAR 1 2021-22	YEAR 2 2022-23	YEAR 3 (Current) 2023-24
a	Alternate Accountability			
b	Reading Improvement			
c	Math Improvement			
d	6-Year Graduation Rate	School = District =	School = District =	School = District =
e	Remained Enrolled			
f	Earned Credits			
g	Middle School Passing Grades			
h	Daily Attendance			
i	Suspension Rate	School = District =	School = District =	School = District =
j	Registered Senior Graduation			
k	Improved Attendance			
l	Improved Credits			
m	Math and Reading Growth			
Percentage of Standards Met by Year		% MET % DID NOT MEET	% MET % DID NOT MEET	% MET % DID NOT MEET

SCHOOL'S COMMENTS TO ACADEMIC PERFORMANCE STANDARDS

(Schools may respond to performance standards, submit additional information, and/or address areas of strength and/or challenge identified in the Academic Performance section. Additionally, schools should include statements and evidence reflecting areas of improvement related to Academic Performance.)



FINANCIAL PERFORMANCE STANDARDS		
1	Financial Audit	Contractor provides an annual financial audit. There are no material, unresolved, and/or repeat findings.
2	Budget Accounts	Contractor expends and accounts for funds in a manner consistent with the provisions of the contract. Expenditures in any category of the school's annual budget did not deviate by more than 10%, unless mutually agreed upon between MPS and Contractor.
3	Financial Accounting	Contractor expends and accounts for funds in accordance with the federal guidelines set forth in Office of Management and Budget OMB Circular(s), A21, A87, or A122.
4	Financial Records and Reporting	Contractor maintains school's financial records that are consistent with the provisions of the contract.

STANDARD		YEAR 1 2021-22	YEAR 2 2022-23	YEAR 3 (current) 2023-24
1	Financial Audit			
2	Budget Accounts			
3	Financial Accounting			
4	Financial Records and Reporting			
Percentage of Standards Met by Year		% MET % DID NOT MEET	% MET % DID NOT MEET	% MET % DID NOT MEET

DISTRICT'S COMMENTS TO FINANCIAL PERFORMANCE STANDARDS

SCHOOL'S COMMENTS TO FINANCIAL PERFORMANCE STANDARDS

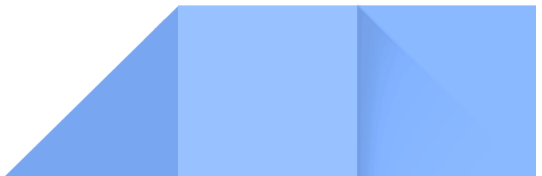
(Schools may respond to performance standards, submit additional information, and/or address areas of strength and/or challenge identified in the Financial Performance section. Additionally, schools should include statements and evidence reflecting areas of improvement related to Financial Performance.)

ORGANIZATIONAL PERFORMANCE STANDARDS

1	Educational Program	Contractor operates the Educational Program consistent with the description contained in Appendix B and equips all classrooms with all materials, equipment and supplies required to implement the Educational Program.
2	School Governance	Contractor submits governance council information.
3	Parental Involvement	Contractor employs methods to ensure opportunities for parental involvement in the Education Program.

4	Title I Requirements	Contractor complies with all of the rules and regulations applicable to Title I funding requirements consistent with federal law and the provisions of the contract.
5	Employee Qualifications and Human Resources Provisions	Contractor complies with all state statutes and provisions of the contract relative to the qualifications and hiring of individuals employed in the school. This includes, but is not limited to, ensuring that all instructional staff hold a current and appropriate license or permit issued by the Wisconsin Department of Public Instruction and background screening for both employees and volunteers.
6	Health and Safety	Contractor complies with all Board policies and all local, state and federal laws, codes, rules and regulations that apply to public schools pertaining to immunization requirements and health and safety.
7	Special Education Compliance	Contractor complies with all of the requirements of the Individuals with Disabilities in Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973. School provides a free appropriate public education (FAPE) to children with disabilities, including, but not limited to, identifying, evaluating, planning educational programs, and implementing placements in accordance with those Acts.
8	Nutrition Services	Contractor complies with all guidelines and standards for meal service.
9	Financial and Compliance Audit	Contractor complies with the provisions of the contract. There are no major or minor issues of noncompliance or repeat findings.

STANDARD		YEAR 1 2021-22	YEAR 2 2022-23	YEAR 3 (current) 2023-24
1	Educational Program			
2	School Governance			
3	Parental Involvement			
4	Title I Requirements			
5	Employee Qualifications and Human Resources Provisions			
6	Health and Safety			
7	Special Education Compliance			
8	Nutrition Services			
9	Financial and Compliance Audit			
Percentage of Standards Met by Year		% MET % DID NOT MEET	% MET % DID NOT MEET	% MET % DID NOT MEET
DISTRICT'S COMMENTS TO ORGANIZATIONAL PERFORMANCE STANDARDS				
SCHOOL'S COMMENTS TO ORGANIZATIONAL PERFORMANCE STANDARDS				



(Schools may respond to performance standards, submit additional information, and/or address areas of strength and/or challenge identified in the Organizational Performance section. Additionally, schools should include statements and evidence reflecting areas of improvement related to Organizational Performance).

STUDENT DEMOGRAPHIC SNAPSHOT

Complete the **School Profile** and **Enrollment information** sections of the Student Demographic Snapshot. Verify the student demographic data that has been entered into the bottom portion of the Student Demographic Snapshot.

Submit the completed form (**word document**) to Lisa Haar at haarlx@milwaukee.k12.wi.us by **October 30, 2023**.

STUDENT DEMOGRAPHIC SNAPSHOT (SAMPLE)

PARTNERSHIP SCHOOL NAME			
Address			
SCHOOL PROFILE			
Mission			
School Leader			
Year Opened			
Grades Served			
ENROLLMENT INFORMATION			
Maximum authorized enrollment			
Total number of students currently enrolled			
Average class size			
Number of students who are currently on the waiting list			
Number of students who left the school during the prior school year			
Number of students that completed the prior school year but did not re-enroll for the current school year (excluding graduates)			
Number of students who have left the school during the current school year and are 18 years of age or older			
DEMOGRAPHIC AND SUBGROUP INFORMATION FOR CURRENTLY ENROLLED STUDENTS			
Subgroup Population	Number of students	Percent of entire student body	District average (%)
Black or African-American			
Asian			
Hispanic			
White			

Other			
Students with Disabilities			
English Language Learners			
Economically Disadvantaged			

PARTNERSHIP SCHOOL SITE VISIT

In preparation for the Partnership School Site Visit, schools must prepare to respond to the work that was accomplished during the time of the current contract. In this presentation, schools provide a clear, concise, and compelling rationale for contract renewal. It should demonstrate, through evidence, that the school has increased student achievement or has shown improvement and that it is financially and organizationally sound. A school should be able to showcase the work through artifacts such as programming data, student samples, etc.

The school should also prepare in the following ways:

- Ensure that all stakeholders are represented on the day of the site visit.
- Identify students, staff, and parents to participate in focus groups and coordinate times with CSS.
- Ensure that a room is available for the team to meet on the day of the site visit.
- Coordinate the site visit agenda with CSS.
- Ensure that ample evidence is available to showcase the school's work over the term of the contract.
- Upload any necessary documents into the school's Google Folder shared with you for the contract renewal.

PARTNERSHIP SCHOOL SITE VISIT AGENDA (SAMPLE)

TIME	ACTIVITY	PARTICIPANTS
8:00 am - 8:30 am	Document Review	Review Team
8:30 am - 9:30 am	Introductions and School Presentations	School Team and Review Team
9:30 am - 10:15 am	Classroom Observations and Break	Review Team
10:15 am - 10:45 am	Focus Groups (parent/community)	Review Team
10:45 am - 11:15 am	Question and Answer	School Team and Review Team
11:15 am - 11:45 am	Review Team Discussion and Working Lunch	Review Team
11:45 am - 12:15 pm	Focus Group (student/alumni)	Review Team
12:15 pm - 1:00 pm	Question and Answer	School Team and CSS Team
1:00 pm - 1:30 pm	Review Team Debrief	Review Team

1:30 pm - 2:00 pm	Exit Discussion	Department and School Leader
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****Identify ways to build in a staff focus group with each school so that the team is not taking away from the teacher’s instructional time with students.**

REVIEW TEAM MEMBER RENEWAL RECOMMENDATION

Partnership school renewal decisions are based on a thorough analysis of a comprehensive body of objective evidence. Information and data from the following components are used in the renewal decision-making process:

- Partnership School Performance Summary
 - **Academic Performance**
 - **Financial Performance**
 - **Organizational Performance**
- Application for Renewal
- School Site Visit, Presentation, and Focus Groups

Overall school performance ratings and renewal recommendation will be made via collaboration and consensus. Following a review and analysis of this information, the Team will recommend one of the following renewal terms (full-term, non-renewal / revocation) and a renewed contract will be drafted and presented to the Student Achievement and School Innovation (SASI) committee meeting.

REVIEW TEAM MEMBER RENEWAL RECOMMENDATION FORM (SAMPLE)

PARTNERSHIP SCHOOL REVIEW TEAM RENEWAL RECOMMENDATION	
Partnership School	
Date of Site Visit	
Review Team Member Name	

The renewal recommendation is based on a thorough review and analysis of information and data from the following:

- Partnership School Performance Summary:
- Application for Renewal
- School Site Visit, Presentation and Focus Groups

Directions: Please indicate for each of the sections below if the partnership school met or did not meet the standard based on the rubric. Provide a summary/feedback based on the academic, financial and organizational performance. Lastly, indicate if the recommendation based on the review and analysis is a full-term renewal or non-renewal.

PARTNERSHIP SCHOOL PERFORMANCE SUMMARY		
	Met the Standard	Did Not Meet the Standard
Academic Performance		
Financial Performance		
Organizational Performance		

COMMENTS - PERFORMANCE SUMMARY

APPLICATION FOR RENEWAL

Met the Standard

Did Not Meet the Standard

The Application for Renewal provides clear, concise and compelling information in the areas of Academic, Financial and Organizational Performance. The school has:

- Included ample evidence of increased student achievement or shown continuous improvement;
- Provided credible examples and documented evidence of its financial performance; and
- Illustrated sufficiently and convincingly that it is organizationally sound.
- The school's plans for continued success are clearly and effectively outlined with full details, descriptions, and explanations.

The Application for Renewal does not provide clear, concise and compelling information in the areas of Academic, Financial and Organizational Performance. The school did not satisfactorily address application components. Responses lack details. Descriptions and/or examples are underdeveloped. The school provided:

- Insufficient evidence of increased student achievement or continuous improvement;
- Unclear examples and evidence of its financial performance; and
- Inadequate evidence that it is organizationally sound.
- The school's plans for continued success are unclear and not fully described or developed.

COMMENTS - APPLICATION FOR RENEWAL

SCHOOL SITE VISIT

Met the Standard

Did Not Meet the Standard

Partnership school site visit provided excellent further evidence that the school is meeting performance standards.

- School presentations clearly and effectively communicated information from its Application for Renewal.
- School sufficiently addressed any issues/concerns raised by the MPS Partnership School Contract Review Team members.
- School (if appropriate) provided sufficient supplementary information to further clarify performance results and ratings.
- Samples of student work and classroom visits reflect strongly and positively the school's teaching and learning practices.

Partnership school site visit did not provide compelling evidence that the school is meeting performance standards.

- School presentation insufficiently communicated information from its Application for Renewal.
- School did not adequately address issues/concerns raised by the MPS Partnership School Contract Review Team members.
- School did not provide ample supplementary information to clarify performance results and ratings.
- Samples of student work and classroom visits did not necessarily positively reflect the school's teaching and learning practices.

COMMENTS FROM SITE VISIT

RENEWAL RECOMMENDATION

<input type="checkbox"/> Full-Term Renewal	<input type="checkbox"/> Non-Renewal / Revocation
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