

# ESSA — Title II, Part A — Private Schools Quick Reference Guide

## Eligible/Non-Eligible Expenditures

**Please note:**

- Title II, Part A eligible expenditures MUST BE aligned with the district Needs Assessment and MUST BE reasonable and necessary.
- **Providing professional development in well-rounded education.\*\***
- Developing or improving a rigorous, transparent and fair evaluation and support system for teachers, principals and other school leaders.
- Providing high-quality, personalized professional development that is evidence-based.
- Providing programs and activities to increase the knowledge base of teachers, principals or other school leaders on instruction and measurement of learning in the early grades; the ability of principals and other school leaders to support teachers, teacher leaders, early childhood educators and others to meet the needs of students through age 8.
- Providing training, preparation, technical assistance and capacity-building in private schools to help teachers, principals and other school leaders select and implement formative assessments, design classroom based assessments, and use data to improve instruction and achievement
- Providing preparation to identify students who are gifted and talented and adopting instructional practices that support these students
- Developing and providing professional development and other support to promote high-quality instruction and instructional leadership in STEM subjects.
- Developing feedback mechanisms to improve school working conditions
- Title IIA Funds may not be used to develop/align/design/map/revise curriculum, assessments or DDMs (District-determined measures); Title IIA funds may be used to provide professional development/training/resources to teach/train on how to develop/align/design/map curriculum, assessments or DDMs.

Line Item	Eligible Activities	Non-Eligible Activities
1. <b>Instructional/ Professional Staff</b>	<ul style="list-style-type: none"> <li>• Academic/Instructional coaches</li> <li>• Development and support for district based preparation programs for administrators</li> <li>• Development and support for district based teacher preparation programs for initial and/or professional licenses</li> </ul>	<ul style="list-style-type: none"> <li>• Develop/align/design/map/revise curriculum, assessments or DDMs</li> <li>• Salary for unlicensed teachers/Private School teachers for class-size reduction</li> <li>• Salaries for Private School teachers</li> <li>• Retention/signing bonuses for Private School teachers</li> <li>• Incentives/gifts for Private School staff</li> </ul>
2. <b>Stipends</b>	<ul style="list-style-type: none"> <li>• Teacher stipends to present workshops, trainings that improve content knowledge and/or classroom practice after regular school hours and/or during the summer.</li> <li>• Teacher stipends for participation in Title II, Part A PD after regular school hours and/or during the summer.</li> </ul>	<ul style="list-style-type: none"> <li>• Salaries for paraprofessionals/aides</li> <li>• Stipends for tutors</li> </ul>
3. <b>Contractual Services</b>	<ul style="list-style-type: none"> <li>• Consultants for evidence based PD to improve content knowledge and/or classroom practice</li> <li>• Consultants to provide training to enable educators to involve parents in their children’s education</li> <li>• Consultants to improve classroom management</li> <li>• Consultants to provide training to improve content knowledge and/or classroom practice of paraprofessionals</li> <li>• Consultants for Private School allocation</li> </ul>	<ul style="list-style-type: none"> <li>• Substitutes for teachers not attending TIIA eligible PD or not CSR teacher</li> <li>• Substitutes for Private School teachers</li> <li>• Consultants for well-rounded education areas</li> <li>• Consultants for first aid training</li> </ul>

Line Item	Eligible Activities	Non-Eligible Activities
<b>4. Supplies and Materials</b>	<ul style="list-style-type: none"> <li>Supplies to be used strictly for PD such as books, software, instructional technology</li> <li>Evidence based PD Meeting supplies such as chart paper, pens, binders, easels</li> </ul>	<ul style="list-style-type: none"> <li>Supplies to be used in the classroom or by students</li> <li>Anything not directly connected to educators' PD</li> <li>Evaluation system-related data systems to manage linking student-teacher data</li> </ul>
<b>5. Travel (Registration)</b>	<ul style="list-style-type: none"> <li>Conference registration for evidence based PD</li> <li>Course reimbursement for evidence based PD</li> <li>Private school allocation for evidence based PD</li> <li>Expenses for transportation, per diem, and lodging if the costs are reasonable and necessary</li> </ul>	<ul style="list-style-type: none"> <li>Meals unless included in registration fee for conference</li> <li>Meals for school/district PD meetings</li> </ul>
<b>6. Other Costs</b>	<ul style="list-style-type: none"> <li>Memberships/Subscriptions for evidence based PD</li> <li>Printing/Copying for evidence based PD</li> <li>Space rental (no food) for evidence based PD</li> </ul>	
<b>7. Equipment</b>		<ul style="list-style-type: none"> <li>Equipment</li> </ul>

*\*Must be linked to measureable increases in student academic achievement produced by the efforts of that teacher or principal*

## Additional Information:

All purchases, events, workshops, conferences, etc. must happen prior to June 30<sup>th</sup> to be budgeted within the current school year. However, if registration fees need to be purchased prior to June 30<sup>th</sup> that can be budgeted in the current school year, but the actual conference fees, travel, etc. have to go in the next year's budget.

Example:

5 teachers want to attend a conference in December 2018. Registration needs to be in by June 1, 2018 to receive a discount. You can budget the registration fees in the 2017-18 budget. The rest of the conference expenses such as their travel, the hotel, food, etc. would be added to the 2018-19 budget.

No Title II-A funds are paid to the Private School directly.

All full time students attending a private school, no matter what district they come from, are counted in the enrollment of the private school they attend.

## School District's Private Schools Checklist

- For TIIA, equitable participation applies to all private schools within district boundaries
- Contact at least twice and document it
- Consult with representative from private schools to determine PD needs
- Districts cannot simply offer private school educators to attend district PD sessions
- Districts remain in control of the funds (no money goes to the private schools)
- Charter and Vocational districts are exempt from consulting private school

## \*\*Well-Rounded Education:

- English
- Reading or Language
- Arts
- Writing
- Science
- Technology
- Engineering
- Mathematics
- World Languages
- Civics
- Government
- Political Science
- Economics
- Dance
- Media Arts
- Music
- Theater
- Visual Arts
- History
- Geography
- Driver's Education
- Computer Science
- Career and Technical Education
- Psychology
- Agriculture
- Food and Natural Resources
- Personal Financial Literacy
- Business and Information Technology
- Information and Technology Literacy
- School Counseling
- Early Learning
- Marketing
- Management and Entrepreneurship
- Family and Consumer Sciences
- Nutrition Education
- Environmental Education
- Health Education
- Physical Education
- Special Education