



**MILWAUKEE  
PUBLIC SCHOOLS**

Monday, January 27, 2020

**ADDENDUM 4 TO RFP 1002:**  
**Extended Learning Opportunities Enrichment Partners**

**Clarification**

**The due date listed on the RFP in Section 4.3 for this round of submissions (February 2020) is being amended from Saturday, February 1, 2020 at 2:00 p.m. central time to Monday, February 10, 2020 at 2:00 p.m. central time.**

**Respondent Questions and MPS Answers:**

1. Q: When will the results of the September 1 submissions to RFP 1002 be posted?  
A: They are now posted on the MPS website.
  
2. Q: Is there a 2020 version of the RFP? The version we were able to access online says the RFP is due January 22, 2019.  
A: Vendors should use the RFP document posted on the MPS portal.
  
3. Q: If I have submit an RFP proposal in any of the past submissions, will I need to resubmit a new proposal?  
A: Only vendors that previously submit a proposal, which failed due to a minimum proposal requirement not being met would need to submit a new proposal. All other proposals that have previously passed the MPS review stage are considered "open/ active", and it is at the discretion of the Director of the Department of Extended Learning Opportunities to extend a contract award.
  
4. Q: If we don't think we can accommodate the employment requirement of the student engagement program (we can, however, accommodate 10 hours of career education), is it correct that we need to fill out schedule H1-C, the alternative placement request, then write within 20 business days to request an exemption? Nothing else needs to be done along with the RFP? We did see answer 34 in the Addendum 2 to RFP 1002 that refers to waiver justification considered for firm's total cost proposals of services less than \$49,999.99, but in the RFP it specifically refers to HUB waivers. Does the waiver refer to student employment as well? We are submitting a small proposal (around \$2,000).  
A: Yes, the waiver refers to student employment as well; however, minimum proposal responsiveness requires vendors submit the associated schedules reflecting the identified requirements. Schedule H1-A and H1-C refer to method for fulfilling the student employment requirement, while Schedule H1-B is associated with the career education requirement. Respondents requesting a waiver for Contract

Compliance Services assignments must submit the request in writing prior to executing the resulting contract.

5. Q: For the cost proposal worksheet (exhibit 1 to RFP 1002: Extended learning opportunities enrichment partners), the directions say we should provide costing for 25 students for a 2-hour engagement. Should that be completed for the programs we're specifically offering through the RFP (e.g. one of our camps) or a general two-hour program? Should it be our hard and administrative costs, or the fee we charge? Am I right that we can invoice MPS for the same rates we charge the public for programs offered through our RFP?

A: Since MPS is a public non-profit organization, we are looking for competitive prices and any discounting that's available. The fee charged should be listed. The price listed should be for 2 hours of programming for 25 students.

6. Q: Is Appendix B prime vendor info sheet to be filled out with information about our organization?

A: Yes.

7. A: Do I understand correctly that the student career awareness/education plan/commitment (schedule H1-B) can be fulfilled with 8 hours of in-classroom activities and two hours of prep across the duration of programming offered through the RFP?

8. A: Yes.

9. Q: The RFP 1002 document on the website is from 2019. Is this the document we should be using to apply this year?

A: Yes. The RFP document and all addenda are current on the MPS website.

**If you have already submitted a response to MPS for this RFP and you wish to resubmit a response due to this addendum, mark this new response "Amended RFP – Replaces original."**