OVERVIEW:
The SPS Report is done AFTER report cards are complete. It is required by state statue and MPS Board Policy.

It is highly recommended 4th and 8th grade teachers watch the companion video to this document: http://mslweb.milwaukee.k12.wi.us/mediasite/Showcase/Presentation/3b72f4dccc8724bf091982e889d14db981d

AFTER POSTING TRI 3 and Final Marks in Infinite Campus, 4th and 8th grade teachers complete the SPS Student Report by marking the 3 SPS Statements on each core content course.

There are 3 SPS Statements on each of the 5 core content courses.
The 5 core content courses are:
- Reading
- ELA
- Math
- Science
- Social Studies

The SPS statements are:
SPS1: Met promotional criteria based on classroom assessments based on standards
SPS2: Met promotional criteria based on state’s standardized assessment
SPS3: Met promotional criteria based on teacher recommendation

**NEW** Teachers can now create report cards for their whole class. This would help in determining
SPS1: Met promotional criteria based on classroom assessments based on standards

Index > Reports > Report Card

Term: Final
Section: Homeroom (or any if self-contained)
Report: Report Card
*Select Report Card Template:
Elementary/K8 Report Card
Generate Report
End Of Year Student Promotional System (SPS) Process
Elementary Grades 4 & 8

SPS PROCESS:
Index > Post Grades

Section: Choose a core content course
Term: Final or T4
Task: SPS1, SPS2 and/or SPS3

Under Grade choose: Yes / No

The Fill Percent, Grade, Comment function is available.

4th & 8th Grade Students must meet one of three criteria in order to be promoted

SPS1: Met promotional criteria based on classroom assessments based on standards (50% or more – see chart for details)

SPS2: Met promotional criteria based on state’s standardized assessment

SPS3: Met promotional criteria based on teacher recommendation

SPS1: Met promotional criteria based on classroom assessments based on standards (note: Using the Grades Report can be helpful for this step)
End Of Year Student Promotional System (SPS) Process
Elementary Grades 4 & 8

SPS2: Met promotional criteria based on state’s standardized assessment

| Assessment | Behavior | Transportation | Fees | Lockers | Graduation | Alb
|-------------|----------|----------------|------|---------|------------|------
| PALS Grade 61 (PALS) | | | | | | |
| PALS Grade 62 (PALS) | | | | | | |
| STAR Grade 61 (STAR) | | | | | | |
| STAR Grade 61 - Early Literacy - Window 1 Fall (STAR) Scale Score: Result | | | | | | |
| STAR Grade 61 - Early Literacy - Window 2 Winter (STAR) 9/13/2016 Scale Score 687 Ratinon Below | | | | | | |
| STAR Grade 61 - Early Literacy - Window 3 Spring (STAR) Scale Score: Result | | | | | | |
| STAR Grade 61 - Math - Window 1 Fall (STAR) 9/13/2016 Scale Score 235 Result Below | | | | | | |
| STAR Grade 61 - Math - Window 2 Winter (STAR) 9/13/2016 Scale Score 155 Result Below | | | | | | |

A student must earn Basic or above on the previous year’s state assessment AND current year STAR performance is above the 25th percentile in reading and the 40th percentile in math. Previous year state assessment data can be found in Infinite Campus > Campus Tools > Select Student > Assessment tab. Look for previous year’s ELA and Math state assessment. BB is below basic, BA is basic, PR is proficient, and AD is advanced.

SPS3: Met promotional criteria based on teacher recommendation

For students who need criteria 3:
A teacher can provide recommendation for promotion in collaboration with a school-based team (BIT/Grade Level Team). Data points to consider: STAR growth, intervention progress, or performance on classroom formative assessments.

Viewing the SPS Report and Promotional Status Report

To view SPS Reports on individual students use the Grades Tab exactly like viewing an Interim Report Card or a regular Report Card.
PATH: Campus Tools > Search For a Student > Grades Tab > SPS Report
Select SPS Student Report

MPS- Promotion Status Report
This is a final report on standards

Campus Tools > Index > Grading & Standards > Reports > MPS–Promotion Status
Select the correct Calendar
Select the Grade: 4th or 8th
Select ALL Students
Click view report
End Of Year Student Promotional System (SPS) Process
Elementary Grades 4 & 8

The report can be saved or printed.

This will generate a report that lists all the students and all their subjects based on what was entered for:

SPS1: Met promotional criteria based on classroom assessments based on standards

Remember to follow the MPS Retention Protocol located on mConnect: https://mconnect.milwaukee.k12.wi.us/MPS-Intranet/CAO/Resources/College--Career-Readiness/RtI-Academics/ResponseToInterventionRetentionProtocol2016.pdf. Be sure all appropriate retention letters are sent home and documented in the RtI Contact Log on Infinite Campus, more information can be found on our Intervention and Retention Notification Forms page on mConnect: https://mconnect.milwaukee.k12.wi.us/MPS-Intranet/Departments/Academics/Forms/Promotion--Retention.htm

For further Campus assistance, visit the Infinite Campus MPS Resource room http://bit.ly/MPSInfiniteCampus or call MPSSSC at 43(83400)