Dear Parent/Guardian:

We look forward to working with you and your child throughout the school year! In order to help your child achieve the most from school, it is important that s/he maintain high attendance. Please consider the following attendance tips. We appreciate all of your support!

Tips for School Attendance

1. Remember that good attendance benefits your child’s education. Students who miss a day of school not only miss instruction, but must make up work and catch up with the new material at the same time.

2. The bus is a consistent way to ensure your child arrives at school in a timely manner. Arriving late can be disruptive for your child, the teacher, and other children in the class. Students are expected to be at the bus stop 5-10 minutes before “pick-up” time.

3. Try to schedule doctor and dentist appointments in the beginning or end of the day so that your child will only miss ½ of a day of school or days students are off school.

4. Children will get coughs and colds during the winter, but it does not mean that they need to miss school. Collaborate with the school nurse if your child needs medication or cough drops to be comfortable during the day.

5. Monitor your child’s attendance through Parent Assistant to keep track of absences. If an absence is marked unexcused and you gave your child a note, please contact the school attendance secretary as soon as possible.

6. Remember that there are 180 school days out of 365 total days in the year. Families are encouraged to take vacations during the eight weeks of summer vacation, two weeks near the holidays, or over the week break in the spring.

7. Keep in mind that patterns are formed early. It is more difficult to break a bad habit (children begging to stay home from school “just this once”) than saying “no” in the beginning.

We appreciate your efforts to help your child succeed at school!