

PBIS Sub Committee Roles & Responsibilities

Some schools decide to have Sub-Committees within their PBIS Team. These can meet on days when the PBIS Team is not meeting to help divide the work that needs to be completed on a regular basis.

Communications

- Alert staff and students to upcoming and current PBIS events throughout school
- Alert parents and community to events, celebrations, progress, need for volunteers, etc surrounding PBIS at school
- Collaborate with schools' website manager to keep PBIS events, information, etc updated
- Make daily announcements regarding PBIS to encourage desired behaviors
- Create PBIS bulletin board and expectations posters throughout building

Teaching

- Design behavioral lessons/ Cool Tools (using innovative and diversified lessons)
- Ensure all staff are aware of various strategies around classroom management (pre-corrections, creating procedures, attention signal, etc)
- Organize calendar of behavior lessons
- Communicate with staff the focal behavior expectations during PD times

Acknowledgements

- Acknowledgement practices for staff and students; including verbal acknowledgement• Create frequent, intermittent, and long range
- Organize calendar of specific acknowledgements for frequent, intermittent, and long range distribution
- Contact community members for fundraising support to assist the PBIS initiative
- Create celebrations, acknowledgement venues, and communications systems to praise staff and students

Data

- Pull all relevant data reports, analyze and share at staff meetings and PBIS team meeting
- Conduct periodic surveys of staff and students to gauge systems effectiveness in building
- Survey staff on problem behaviors, locations, and times

Attendance

- Discuss attendance as a responsible behavior
- Ensure Teaching Committee is integrating attendance behavior lessons within PBIS framework
- Ensure Acknowledgement Committee is acknowledging
- Create school-wide systems to increase attendance for all students