

Schools are encouraged to create an opening day folder for staff members on PBIS/ RtI. This folder would contain needed information and resources around your school's RtI/ PBIS implementation. The following is an example of documents you could include. You could do this in one folder where the left pocket is PBIS Tier 1 and the right pocket is BIT (Academic and Behavior Tier 2), or it could be in two separate folders.

Suggested Documents for First Day Teacher Folder:

PBIS Tier 1	BIT (Academic and Behavior Tier 2)
School Wide Matrix	DPR example and instructions
Steps to creating a classroom matrix/ blank matrix	Things to say to a student on CICO
Behavior Lesson (Cool Tool) Schedule	Explanation of all behavior interventions
First Month Behavior Lessons	Explanation of all academic interventions
Acknowledgement System Explanation/ Example	Tier 2/3 District Flow Chart
T-Chart	Dibels/ EasyCBM cheat sheet
Student Kick Off information and poster	Exceed Instructions
List of classroom interventions for classroom managed behaviors	Screening students cheat sheet
Relationship building/ team building activities list	Parent Notification/ Letter
Sub documents for sub folder	Survey Level Assessment
School specific document (love and logic, etc)	Goal Setting Sheet
Parent Notification/ Letter	
ODR form/ Minor Form	