Ending a plan created in error:

If you created a plan for the wrong student, you can delete the plan as if nothing ever happened.

**You must first delete all the data points:**
~ go to the student in error and click on blue gear
~ Select Add Scores/ Progress
~ On the left, you will see all the scores put in
~ Click the red X by each score to delete it
~ Delete all scores

**Now you can delete the plan**
~ Go to student, click on name
~ Click on RtI in middle column
~ Under Intervention Plans (towards top) you will see the plan
~ To the far right of the plan is a red X
~ Click to delete plan
~ Select Ok

The plan and all of the data is now deleted and it is as if it was never there at all. It is permanently deleted.

*Note: you must delete the data before the plan, otherwise the data stays with the student*