

To whom it may concern,

_____ County Public Schools is currently working on implementing school-wide positive behavior support in several schools in the county. School-Wide Positive Behavior Support involves teaching positive social skills and recognizing students who are engaging in behaviors that improve the school climate.

We need your help to recognize these students and are looking for items that they find reinforcing (e.g., posters, pencils, stickers, etc.) Currently, _____ County does not have the financial resources to obtain reinforcers for students who improve the school climate and engage in positive social interactions. Therefore, we are looking for reinforcers that are of high interest to our students who are in Kindergarten-12th grade.

Would you please be able to send at least one, if not more of your fan packs to use as reinforcers for our students?

Thank you for your time and consideration. Your generosity is greatly appreciated.

Sincerely,

(Your Name, Affiliation, and Contact Information)

DATE:

To Whom It May Concern:

My name is _____ and I work for _____ County Public Schools. More specifically I am the District Coordinator for the Positive Behavior Support Project.

We are currently working with several schools in _____ County to decrease discipline referrals and problem behavior through a project called Positive Behavior Support. The project is a collaborative, assessment-based approach to developing effective interventions for problem behavior. The emphasis is on the use of proactive, educative, and reinforcement-based strategies to achieve meaningful and durable behavior and lifestyle outcomes. The county is looking to add additional schools for the upcoming school year. On _____, I am presenting the project to several principals in _____ County. It would be greatly appreciated if you would donate breakfast for the principals.

Thank you in advance for your support,

Sincerely,

(Your Name, Affiliation, and Contact Information)

Date

Dear _____:

I am writing to obtain support from the Orlando Magic to help recognize the efforts of your local schools in Orange and Osceola County. There are 28 public schools in Orange and Osceola County implementing a process called School-wide Positive Behavior Support. The process helps schools to look at the way they are handling discipline on campus and to make changes so that the schools are more effective and efficient. This approach emphasizes using behavioral data to make decisions. Schools are focusing on teaching new social skills which better equip our students to become successful members of society. One of the key elements is to reinforce students who meet expectations by demonstrating positive behaviors and reinforcing teachers who are implementing this philosophy with integrity.

Schools who are implementing Positive Behavior Support are seeing wonderful outcomes! There have been significant decreases in discipline referrals, more parent involvement, and a safer school climate. As stated previously, just a small part of Positive Behavior Support is to acknowledge students when they make good choices and to recognize staff for their hard efforts. Our schools are in need of community support to make this work. We would like to meet with you to discuss this initiative taking place in Orange and Osceola County and how we can form a partnership with the Orlando Magic.

Attached you will find brief PowerPoint giving you more specific details about School-wide Positive Behavior Support.

We look forward to meeting with you and feel free to contact either one of us if you have any questions.

Sincerely,

(Your Name, Affiliation, and Contact Information)