



## RENEW – First 30 Days Checklist

### Systems:

- ❖ Ensure that you have needed materials for RENEW, including markers, poster paper, etc.
- ❖ Review MPS RENEW web page for resources at <http://mps.milwaukee.k12.wi.us/en/Families/Family-Services/Intervention---PBIS/RENEW.htm>.
- ❖ Familiarize yourself with the MPS entrance criteria, under Building Intervention Team forms: <http://mps.milwaukee.k12.wi.us/MPS-English/CAO/Documents/PBIS/Media/bit-forms-tier-3-entrance-criteria.pdf>
- ❖ Consider presenting basics of RENEW to all staff at a staff meeting to ensure that all staff members understand the basics of RENEW and their role.

### New Students:

- ❖ Screen students for behavior, based on end-of-year data/teacher recommendations.
- ❖ Meet with BIT to review data, using the Tier 3 Intervention Entrance Criteria flowchart to assist decision-making regarding identifying students for RENEW, and identifying facilitator(s). (Find the flowchart under Building Intervention Team forms: <http://mps.milwaukee.k12.wi.us/MPS-English/CAO/Documents/PBIS/Media/bit-forms-tier-3-entrance-criteria.pdf>)
- ❖ Visit the MPS RENEW page for procedures, steps, tools, and forms to use with student: <http://mps.milwaukee.k12.wi.us/en/Families/Family-Services/Intervention---PBIS/RENEW.htm>
- ❖ Send home passive consent form to family and attempt at least one other form of contact with student's family (if student is under 18). Form can be located on the RENEW web page.
- ❖ Engage student in the RENEW process by going through the goals, purpose, and process with the student. Ensure that they want to participate in RENEW.
- ❖ Enter a RENEW plan in IC. Visit the Professional Development page under Families > RtI/PBIS for directions: <http://mps.milwaukee.k12.wi.us/en/Families/Family-Services/Intervention---PBIS/Professional-Development.htm>



### **Continuing Students/Families:**

- ❖ Within the first week of school, if not before, facilitator(s) will make contact with student to review the summer and review maps/Group Action Plan(s).
- ❖ Discuss with student their prior year's futures mapping, and determine if there is a need to re-address the maps. Review goals, next steps, and essential next steps and update maps, as needed.
- ❖ Enter a RENEW plan in IC. Visit the Professional Development page under Families > RtI/PBIS for directions: <http://mps.milwaukee.k12.wi.us/en/Families/Family-Services/Intervention---PBIS/Professional-Development.htm>
- ❖ Facilitator and student will schedule appointments to complete unfinished maps or to plan for Youth Action Group meetings.
- ❖ Facilitator(s) will ensure that the BIT is aware that the RENEW intervention will be continuing.

### **Students Who Transition to Another School:**

- ❖ If you become aware that a student transfers to a different school, please follow the transition protocol found at [https://mconnect.milwaukee.k12.wi.us/MPS-Intranet/CAO/Resources/College--Career-Readiness/PBIS1/Transition\\_Protocol\\_Tier3.docx](https://mconnect.milwaukee.k12.wi.us/MPS-Intranet/CAO/Resources/College--Career-Readiness/PBIS1/Transition_Protocol_Tier3.docx).

**As facilitator(s) identify any needs for support with RENEW, please feel free to contact Shashina Robinson, school psychologist (414-475-8118), or Jane Audette, SSW (414-475-8117), at any time.**