

RENEW Team Meeting Preparation Form

Directions: Use this form when preparing for a RENEW team meeting.

Facilitator's Name: _____ **Meeting Date:** _____

Youth's Name: _____

Youth's Goal: _____

With the youth, identify the desired outcome of the meeting:

Based on the youth's goal, and desired outcome of the meeting, who should be invited to the youth's team meeting to provide support, strategize solutions, or get buy in for the goal?

Who to Invite	Role/ Why it's important to include them	How they will get invited & oriented to why they are coming

Develop a script to orient team members and invite them to attend a team meeting below:

Develop your agenda for the meeting:

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Ask the youth to develop ground rules for the meeting that will help honor everyone's contributions, and allow the youth to lead the meeting:

A large, empty rectangular box with a thin black border, intended for the youth to develop ground rules for the meeting.