



PBIS Tier 3 - Accessing Volunteer Resources for Students and Families

RENEW and Educational Wraparound teams create action plans to assist students and families in meeting needs and reaching goals established during the teaming phases of the interventions. These action plans may sometimes involve accessing opportunities for student/family volunteering or community service, finding mentors or job shadow opportunities or accessing other career-related activities.

The **Volunteer Center of Greater Milwaukee** has hundreds of volunteering opportunities listed on their user-friendly website at <http://www.volunteermilwaukee.org/welcome.php>

MPS has an agreement with the Volunteer Center which also allows us to specifically request volunteers for special projects and needs. Attached, you will find a Volunteer Request Form which you can complete with your student or family to request a volunteer for mentoring in a specific field, job shadowing or career support. Heather Aschoff, our Volunteer Coordinator, will arrange to post your request (confidentiality is maintained) to the Volunteer Center's website. Attached you will also see a tip sheet for working with volunteers in your buildings. Please also consider consulting with your Tier 3 Behavior Support staff for ideas regarding how to handle orienting volunteers to be part of a student's/family's action group/team.

Another avenue for accessing community service and volunteer activities to support student/family goals is through **Outlet – Plug Me In**. This website will also allow you and your student/family to access hundreds of opportunities in the Milwaukee Area.

<http://outletplugmein.org/>

Individual school teams can also work to develop resources for students/families and nurture relationships through surveying staff and mapping school resources. Attached, please see a **School Staff Interest Survey** which can be used in your building to build a catalog of staff expertise, interests, hobbies, etc. to access to support student needs. Attached is **School-wide Interest/Resource Mapping** template for collecting your information. Please consider sharing resources you discover with your district PBIS Tier 3 supports, so these can be shared with all.



Volunteer Request

Student Name/ ID # Student Grade Level

Female Male

1. I would like (please choose all that apply):

A one-time opportunity to talk with someone, about their job/career. Area of interest:

A one-time opportunity to shadow someone in their work place in the following career area:

To find a mentor/advisor to work with me for a period of time, as part of a small team, on the following goal:

2. List interests that you may have or activities that you would like to learn more about:

3. Write in the time that your school day starts and ends:

Completed by Facilitator

Name

Phone

Email

School

List days and times that you and the student will be available to meet with volunteer(s):

Return to Heather Ascoff at Central Office Room 233



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Maximizing Volunteer Power

Tips for MPS staff working with volunteers

The mission of utilizing volunteers in MPS is to maximize the academic learning and personal growth for all students by having volunteers assist teachers, provide enriching experiences, and contribute to creating safe and welcoming learning communities.

The first time you meet your volunteer:

- Say 'thank you!'
- Make time to talk.
 - 10 minutes can set you on the right track for the whole year
 - Choose a time when students aren't in the room
 - Talk about yourself – why you do what you do, your education or career path
 - Inquire about why they are interested in becoming a volunteer and listen!
- Check in with the volunteer after the first 15 minutes.
- Say 'thank you!'

Set Clear Expectations:

- Volunteers need direction, especially when just getting started.
 - Tell them where to sit, where to put their coat or personal belongings, which students to work with, etc.
 - Show by example. If you would like the volunteer to read with a student, spend a minute demonstrating how this should be done. Then the volunteer will be able to replicate your style and tactics.
 - Decide how you can best communicate with your volunteer. Do you want to connect by email? Text? A written log in the classroom?
 - Remember that volunteers may not have been in a classroom, or may not have extensive experience with children or those in poverty.

Volunteers must:

- Wear a "Visitor" badge at all times.
- Follow dress codes.
- Follow cell phone use policies.
- Follow smoking regulations.
- Not bring guests or other visitors.
- Sign in and out at the school office for each visit

For more information or questions visit mpsmke.com/volunteer or contact the district's Volunteer Coordinator Heather Aschoff at aschofha@milwaukee.k12.wi.us.





School Staff Interest Survey

In an effort to build relationships and connections for students the _____ team is asking that all staff complete the interest survey below. The survey will be used to gather interests, hobbies, and potential resources for working with students who maybe in need of a Tier 2/3 behavior intervention in our school building. Please take a moment to complete each item and return _____.

Staff Name: _____

1. List hobbies or interests that you regularly participate in outside of work:

1. _____ 2. _____ 3. _____ 4. _____

2. I am willing to talk to students regarding similar hobbies or interests of mine:

Yes No

3. I am willing to share/ teach one of the hobbies or interests listed above with students in the school setting: Yes No

4. In my community, I am involved with a sorority, fraternity or community-based organization that offers programs to students, and I am willing to share contact information with families and students Yes No

